



CITY OF RAHWAY, NEW JERSEY
MUNICIPAL COUNCIL
REORGANIZATION MEETING AGENDA
JANUARY 4, 2022, 6:30 P.M.

"Each person addressing the Council shall first give their name and address to the Clerk.

*All remarks shall be addressed to the Council as a body and not to any member thereof and, shall not exceed five (5) minutes in duration." (Chapter 5-63
(C) Rules of Order No. 3)*

1. **ROLL CALL**

2. **PLEDGE OF ALLEGIANCE and INVOCATION**

3. **OPEN PUBLIC MEETING STATEMENT:**

This Meeting was called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was sent to the Union County Local Source and Home News Tribune. In addition, copies of notice were posted on the bulletin board in the Municipal Building and filed in the Office of the City Clerk. Notices on the bulletin board have remained continuously posted.

4. **ELECTION OF 2022 PRESIDING OFFICERS**

- Election of Council President and Oath of Office
- Election of Council Vice President and Oath of Office

5. **RESOLUTIONS**

AR-01-22 A RESOLUTION FILLING THE VACANCY IN THE OFFICE OF AT-LARGE COUNCILMEMBER IN ACCORDANCE WITH THE MUNICIPAL VACANCY LAW, N.J.S.A. 40A:16-1, ET.SEQ.

AR-02-22 RESOLUTION AUTHORIZING LEGAL NEWSPAPERS

AR-03-22 RESOLUTION AUTHORIZING LEGAL DEPOSITORIES FOR PUBLIC MONIES

AR-04-22 RESOLUTION AUTHORIZING THE TEMPORARY BUDGET FOR CY 22

AR-05-22 RESOLUTION TO APPROVE THE APPOINTMENT OF FRANK C. RUGGIERO TO THE POSITION OF PUBLIC AGENCY COMPLIANCE OFFICER FOR 2022

AR-06-22 RESOLUTION QUALIFYING FIRMS FOR CY 2022 PROFESSIONAL SERVICES

AR-07-22 RESOLUTION APPROVING A PROFESSIONAL SERVICES CONTRACT TO RAINONE COUGHLIN MINCHELLO, LLC FOR THE PROVISION OF 2022 GENERAL LEGAL SERVICES

6. **MISCELLANEOUS** (Unfinished Business)
7. **COMMUNICATIONS:** Hearing of Citizens on Any Item (Five Minutes per Speaker)
8. **ADJOURNMENT**

RESOLUTION

CITY OF RAHWAY, NEW JERSEY

No. AR-01-22

Date of Adoption _____

**A RESOLUTION FILLING THE VACANCY IN THE OFFICE OF AT-LARGE
COUNCILMEMBER IN ACCORDANCE WITH THE MUNICIPAL VACANCY LAW, N.J.S.A.
40A:16-1, ET.SEQ.**

WHEREAS, James E. Baker submitted his resignation as At-Large Councilmember of the City of Rahway, effective December 31, 2021, creating a vacancy in the Office of At-Large Councilmember; and

WHEREAS, in accordance with N.J.S.A. 40A:16-11 when the incumbent whose office has become vacated was elected to the office as the nominee of a political party the City Council must selected a person to fill the vacancy from a list of three names provided by the incumbent's political party committee; and

WHEREAS, in accordance with the provisions of the Municipal Vacancy Law, N.J.S.A. 40A:16-1 et. seq. the City Clerk notified the Rahway Democratic Committee that it may submit to the City Council three names of individuals nominated to fill the vacancy; and

WHEREAS, on December 24, 2021, the Rahway Democratic Committee submitted the names of the following individuals as nominees to fill the vacancy in the Office of Sixth Ward Councilmember:

Jeff Brooks, 419 Cornell Avenue
Al Parker, 735 East Milton Avenue
Roy Smith, 1301 Stockton Street

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Rahway that it does hereby appoint _____ to fill the vacancy in the Office of the At-Large Councilmember of the City of Rahway until an election will be held in 2022 in accordance with the provisions of the Municipal Vacancy Law, N.J.S.A. 40A:16-1 et. seq.

RESOLUTION

CITY OF RAHWAY, NEW JERSEY

No. AR-02-22

Date of Adoption: _____

RESOLUTION AUTHORIZING LEGAL NEWSPAPERS

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the City of Rahway, County of Union, State of New Jersey that the Local Source, the Star-Ledger and the Home News Tribune, newspapers circulating in Rahway be newspapers for the City of Rahway, New Jersey for 2022 and that all ordinances, notices, advertisements, or other municipal matters that require publication by the City of Rahway may be published in said newspapers as directed by the Council; and

BE IT FURTHER RESOLVED that all resolutions heretofore adopted designating any of the fiscal newspaper or newspapers for the publication of municipal matters be and the same are hereby repealed and rescinding; and

BE IT FURTHER RESOLVED that NJ.com, Patch.com, and the Alternate Press (TAPIntro.net) be designated as additional media outlets; and

BE IT RESOLVED that the City Clerk be directed to immediately serve the heads of all municipal departments with a copy of this resolution.

RESOLUTION

CITY OF RAHWAY, NEW JERSEY

No. AR-03-22

Date of Adoption:

RESOLUTION AUTHORIZING LEGAL DEPOSITORIES FOR PUBLIC MONIES

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the City of Rahway, County of Union, State of New Jersey that, subject to the provisions of ordinance A-14-84, the following financial institutions are hereby designated legal depositories wherein all public monies and other funds of the City of Rahway shall be kept during the year 2022.

COLUMBIA BANK / RSI BANK, RAHWAY BRANCH

WELLS FARGO BANK – RAHWAY BRANCH

BANK OF AMERICA – RAHWAY BRANCH

TD BANK – RAHWAY BRANCH

NORTHFIELD SAVINGS BANK – RAHWAY BRANCH

NJ CASH MANAGEMENT FUND – STATE OF NJ

BE IT FURTHER RESOLVED that this resolution is passed in accordance with and by the authority of N.J.S.A 40A: 5-13.

RESOLUTION

CITY OF RAHWAY, NEW JERSEY

No. AR-04-22

Date of Adoption: _____

RESOLUTION AUTHORIZING THE TEMPORARY BUDGET FOR CY 2022

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the City of Rahway, County of Union, State of New Jersey that the following Temporary Budget for the Calendar Year 2022 is hereby adopted, effective January 1 as follows:

Current Fund	Salaries & Wages	Other Expenses
Department of Administration	78,375	98,000
Mayor	18,000	
Municipal Council	18,750	250
Environmental Commission	1,000	250
City Clerk	33,000	12,500
Financial Administration	113,250	170,000
Revenue Administration	50,750	15,000
Department of Assessment	30,750	14,250
Department of Law	21,750	137,500
Division of Engineering	40,750	125,000
Municipal Court	133,500	8,500
Planning, & Economic Development	46,000	2,500
Planning Board	1,000	1,000
Board of Adjustment	1,000	2,250
Municipal A.B.C Board	1,000	250
Police Department	2,283,750	75,000
Police Dispatch 9-1-1 System	62,500	23,750
Office of Emergency Management	14,250	7,000
Fire Department	1,388,000	49,125
Department of Public Works	713,000	350,000
Solid Waste and Recycling	284,250	350,000
Other Insurance		350,000
Employee Group Insurance		1,950,000
Department of Health and Welfare	94,250	52,750
Senior Services	43,500	30,250
Recreation Department	119,500	58,500
Uniform Construction Code Enforcement	107,250	10,000
Electricity		81,125
Heating Fuels		35,750
Telephone		43,750
Street Lighting		112,750
Debt Service		1,500,000
	5,700,000	5,667,000

Water Operating	Salaries & Wages	Other Expenses
Other Expenses		125,000
Management Fee		1,000,000
Debt Service		350,000
		1,475,000
Sewer Operating	Salaries & Wages	Other Expenses
Salaries & Wages	50,000	
Other Expenses		50,000
Sewer Treatment Expenses		100,000
Sewer Permit Fees		20,000
Debt Service		125,000
Social Security System		5,000
	50,000	300,000
Parking Operating	Salaries & Wages	Other Expenses
Salaries and Wages	85,000	
Other Expenses		150,000
Debt Service		80,000
	85,000	230,000

RESOLUTION

CITY OF RAHWAY, NEW JERSEY

No. AR-05-22

Date of Adoption: _____

RESOLUTION TO APPROVE THE APPOINTMENT OF FRANK C. RUGGIERO TO THE POSITION OF PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, the City of Rahway (the “City”) is a public entity that awards contracts to vendors and/or construction contractors and as such is required to comply with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.; and

WHEREAS, in accordance with N.J.A.C. 17:27-3.3, the City must designate an individual to serve as its Public Agency Compliance Officer (“PACO”); and

WHEREAS, the City’s PACO shall serve as a liaison between the Division of Purchase & Property Contract Compliance and the City and shall be the City’s point of contact for all matters concerning implementation and administration of the relevant statutes and regulations; and

WHEREAS, the City’s PACO shall be responsible for administering contracting procedures pertaining to equal employment opportunity regarding the City and vendors and have the authority to recommend changes to effectively support the implementation of all relevant statutes and its regulations; and

WHEREAS, in accordance with N.J.A.C. 17:27-3.3, the City has designated Frank C. Ruggiero, Chief Financial Officer/QPA, to serve as the City’s PACO for 2022.

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the City of Rahway, County of Union, State of New Jersey that Frank C. Ruggiero is hereby appointed to serve as the City’s PACO for 2022 and to fulfill all of the required statutory and regulatory obligations associated therewith.

RESOLUTION

CITY OF RAHWAY, NEW JERSEY

No. AR-06-22

Date of Adoption: _____

RESOLUTION QUALIFYING FIRMS FOR CY 2022 PROFESSIONAL SERVICES

WHEREAS, the City of Rahway is in need of various professional services to be provided in a timely and expeditious manner; and

WHEREAS, in order to develop a list of prequalified entities to provide such services, the City of Rahway prepared and posted on its website a Request for Qualifications (“RFQ”) solicitation, in accordance with the ‘fair and open’ process and procedures established under the regulation and amendments to the N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the City of Rahway received qualification statement submissions to the RFQ from the respondents which were deemed as qualified and a list of such respondents are attached to and made part of this resolution herewith.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the City of Rahway, County of Union, State of New Jersey that the delineated firms on the attached list are hereby placed on a list of prequalified entities to provide professional services to the City of Rahway for CY 2022 on a task-by-task basis, as needed.

BE IT FURTHER RESOLVED that the Mayor, or Business Administrator as the Mayor’s designee, and the City Clerk are hereby authorized to execute a professional services agreement with any or all of the delineated firms listed below.

(list of delineated firms is attached)

Service	Vendor Name
General Legal Services	La Corte Bundy Varady & Kinsella Rainone Coughlin Minchello Chasan Lamparello Mallon & Cappuzzo Marmero Law Weiner Law Group
Legal Services - Tax / Other Matters	James P. Nolan McManimon Scotland & Baumann Rainone Coughlin Minchello Weiner Law Group Marmero Law
Legal Services - Conflict / Special Litigation	James P. Nolan McManimon Scotland & Baumann La Corte Bundy Varady & Kinsella Renaud Deappolonio Weiner Law Group Chasan Lamparello Mallon & Cappuzzo Marmero Law Rainone Coughlin Minchello
Engineering - General	Neglia CME Associates Colliers Grotto Engineering Engenuity Infrastructure T&M Associates THA Consulting H2M Architects & Engineers Harbor Consultants Suburban Consulting Engineers Remington & Vernick Najarian Associates Bohler Engineering
Engineering - Environmental	CME Associates Colliers Peak Environmental T&M Associates H2M Architects & Engineers Suburban Consulting Engineers Najarian Associates
Engineering - Community Rating System	CME Associates Colliers Najarian Associates

Service	Vendor Name
Financial Advisors	NW Financial Phoenix Advisors Acacia
Bond Underwriter	NW Financial Stifel
Auditor	Lerch Vinci & Higgins
Bond Counsel	Rogut McCarthy Gibbons Parker McCay McManimon Scotland & Baumann
Planning Services	Nishuane Group Heyer Gruel & Associates Neglia CME Associates Shamrock Enterprises DMR Architects H2M Architects & Engineers Harbor Consultants Remington & Vernick T&M Associates
Community Outreach Services	Community Consultants
Group Health Insurance Advisor/Broker	BGIA Brown and Brown
Joint Insurance Fund Risk Manager	BGIA
Parking Consultant	Neglia CME Associates THA Consulting O&S Associates
Grant Writing	Bruno Associates The Aubrey Group Community Development & Capital Services Millenium Strategies Colliers
Graphic Design & New Media	Wizdom Media Teliapp

Service	Vendor Name
Architects	H2M Architects & Engineers Netta Architects DMR Architects Arcari and Iovino RSC Architects Settembrino Architects
Architects Pertaining to Fire Houses	H2M Architects & Engineers Arcari and Iovino RSC Architects DMR Architects
Investment Consulting Related to City's Deferred Comp Plan	Bolton Investment

RESOLUTION

CITY OF RAHWAY, NEW JERSEY

No. AR-07-22

Date of Adoption: _____

RESOLUTION APPROVING A PROFESSIONAL SERVICES CONTRACT TO RAINONE COUGHLIN MINCHELLO, LLC FOR THE PROVISION OF 2022 GENERAL LEGAL SERVICES

WHEREAS, under the provisions of P.L. 2004, c.19, known as the “New Jersey Local Unit Pay-To-Play Law,” the City conducted a fair and open process for the provision of general legal services to the City; and

WHEREAS, a Request for Qualifications under the “fair and open” process was solicited in compliance with N.J.S.A. 19:44-A-20.4 et seq; and

WHEREAS, submissions for this position have been reviewed and the firm Rainone Coughlin Minchello, LLC has been deemed qualified and awarded a contract for legal services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that resolutions authorizing the award of contracts for a professional service be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the City of Rahway, County of Union, State of New Jersey as follows:

1. The professional services contract with Rainone Coughlin Minchello, LLC (555 U.S. One South, Suite 440, Iselin, NJ 08830) to provide general legal service at an hourly rate of \$185.00, is hereby approved and the Mayor, or Business Administrator as the Mayor’s designee and the City Clerk are authorized to execute same.
2. The estimated value of the contract for 2022 is \$250,000.
3. The contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-5) and under the fair and open process of the Local Unit Pay-To-Play Law (N.J.S.A. 19:44A-20.4).

Attached hereto is the certification of the Chief Financial Officer of the City of Rahway, which states that there are legally appropriated sufficient funds within the Current Fund Account # 01-201-20-155-000, to cover the cost of this contract.

This certification is required on all contracts as per regulations of the Director of Local Government Services.

City of Rahway
Department of Revenue & Finance

January 4, 2022

Honorable Raymond A. Giacobbe, Mayor
Members of the Municipal Council
City of Rahway
One City Hall Plaza
Rahway, NJ 07065

Re: RESOLUTION APPROVING A PROFESSIONAL SERVICES CONTRACT
TO RAINONE COUGHLIN MINCHELLO, LLC FOR THE PROVISION OF
2022 GENERAL LEGAL SERVICES

Dear Mayor and Council Members:

Please be advised that there are legally appropriated sufficient funds within the Current Fund Account # 01-201-20-155-000, to cover the cost of this contract.

This certification is required on all contracts as per regulations of the Director of Local Government Services.

Sincerely,


Frank C. Ruggiero
Chief Financial Officer